

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

April 3, 2023

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Marterella called the meeting to order at seven o'clock (7:00) p.m.

Mr. Marterella asked the members to pause for a moment of silence.

Mr. Marterella asked the members to stand for the pledge of allegiance.

Roll Call: Present: Lynn Cressman (Zoom), Dr. Melanie Anderson, Shari Neely, Stephen Kelley, Ben Carbaugh, Mark Marterella

Absent: Jeff Thomas, Andy Boland, Cheryl Ferry, Troy Johnston

Also Present: Mr. Mario Fontanazza, Mr. Bill Vonada

Mr. Marterella stated the Joint Committee members had received copies of the Minutes of the February 6, 2023 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mrs. Neely, seconded by Mr. Carbaugh, moved to approve the Minutes of the March 6, 2023 meeting as submitted.

Roll Call: Ayes: Lynn Cressman, Dr. Melanie Anderson, Shari Neely, Stephen Kelley, Ben Carbaugh, Mark Marterella

Nayes: None, motion carried.

The Treasurer and Secretary's Report as of 4/3/23 was submitted for information.

Mrs. Neely, seconded by Mr. Carbaugh, moved to accept the Treasurer and Secretary's Report as of 4/3/23 as submitted.

The motion was unanimously approved.

A list of bills from in the amount of \$837,410.54 was presented for approval.

Mr. Carbaugh, seconded by Mrs. Neely, moved to approve the list of bills as presented.

Roll Call: Ayes: Lynn Cressman, Dr. Melanie Anderson, Shari Neely, Stephen Kelley, Ben Carbaugh, Mark Marterella

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee. He also discussed the Calendar of Events for the month of February and the Monthly Enrollment Report as of 4/3/23 were submitted.

Mr. Marterella requested approval of the action items as presented. Item 8. a) i.- x. in one motion.

Mr. Kelley, seconded by Mrs. Neely, moved to approve action items 8. a) i.- x. as follows:

- i. Approve additions to the occupational advisory committees.
- ii. Approve contract for Financial software application modules and Student accounting modules for the CSIU software packages for the 2023-2024 school year.
- iii. Approve contract with CCL Technologies for network consultation for the 2023-2024 school year.
- iv. Approve Skills USA state competition in Hershey April 12 – 14, 2023 for 15 students and 4 chaperones at a cost not to exceed \$12,000.00. Funding – Local
- v. Approve Angel Prichard and Mark Baughman to attend instructor orientation for Dual credit certification at Penn College May 9th, 2023 at a cost not to exceed \$750.00.
- vi. Approve the sale of a GMC van and the purchase of 2 Ford Transit Connect vans at a cost not to exceed \$69,400.00.
- vii. Approve Cindy Cornelius to attend the Annual PAPNA conference in State College May 3-5, 2023 at a cost not to exceed \$850.00. Funding – Practical Nursing
- viii. Adopt a resolution authorizing Mario Fontanazza to sign all contracts with the PA Department of Education and that those signatures be electronic.
- ix. Approve two Coop students as summer maintenance helpers.
- x. Approve four-day summer work week schedule for all 12-month staff

Dr. Anderson asked if the vans were purchased via COSTARS and Mr. Adams indicated that they were. Dr. Anderson also asked what the summer workers were paid and who do we hire. Mr. Adams indicated that we pay \$12.00 per hour through our Coop program and that they assist with the maintenance department. Mr. Fontanazza explained that we try to find a junior as we have not had success with graduates in the past. Mr. Kelley asked if the 4-day work week was new and Mr. Fontanazza explained that we had been doing this for approximately 10 years.

Roll Call: Ayes: Lynn Cressman, Dr. Melanie Anderson, Shari Neely, Stephen Kelley, Ben Carbaugh, Mark Marterella

Nayes: None, motion carried.

Mr. Fontanazza reviewed his Issues/Activities for March 2023.

Mr. Adams explained that proposed board policy changes are on the website under draft policies and will be approved at the May 2023 meeting.

<https://www.boarddocs.com/pa/vnang/Board.nsf/vpublic?open>

Mr. Marterella asked if there was any old business.

None was noted.

Mr. Marterella asked if there was any new business.

None was noted.

Upon motion by Mrs. Neely, seconded by Mr. Kelley, the meeting adjourned at seventeen minutes past seven (7:17) p.m.

Recorded by

A handwritten signature in blue ink, appearing to read "Patrick M. Adams", is written over a light blue rectangular background.

Patrick M. Adams
Secretary, Joint Committee